2026 HANDBOOK

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LODDON VALLEY FOOTBALL NETBALL LEAGUE

The Loddon Valley Football League was formed in 1903.
Prior to that date it was the Tarnagulla and District Football Association.

SENIOR FOOTBALL PREMIERS

1903	Inglewood
1904	Dunolly
1905	Bridgewater
1906	Bridgewater
1907	Newbridge
1908	Newbridge
1909	Newbridge
1910	Newbridge
1911	Laanecoorie
1912	Newbridge
1913	Laanecoorie
1914	Newbridge
1915-1918	1st World War
1919	Laanecoorie
1920	Laanecoorie
1921	Laanecoorie
1922	Shelbourne
1923	Shelbourne
1924	Arnold
1925	Shelbourne
1926	Shelbourne
1927	Eddington
1928	Eddington
1929	Newbridge
1930	Newbridge
1931	Tarnagulla
1932	Tarnagulla
1933	Newbridge
1934	Woodstock
1935	Woddstock
1936	Laanecoorie
1937	Laanecoorie
1938	Bridgewater
1939	Bridgewater
1940-1944	2nd World War
1945	Bridgewater
1946	Inglewood
1947	B/L Serpentine
1948	B/L Serpentine
1949	B/L Serpentine
1950	Bridgewater
1951	Inglewood
1952	Bealiba
1953	Inglewood
1954	Inglewood
1955	Bridgewater
1956	Inglewood
1957	Newbridge
1958	Inglewood
1959	Bridgewater
1960	B/L Serpentine
1961	B/L Serpentine
1962	Bridgewater
1963	Bridgewater
1964	Calivil
1965	B/L Serpentine
1966	B/L Serpentine
1967	Mitiamo
1968	Calivil
1969	Calivil
1970	Calivil
1971	Inglewood
1972	Yarrawalla
1973	Yarrawalla
1974	Bridgewater
1975	Yarrawalla
1976	Bridgewater
1977	Mitiamo
1978	Newbridge
1979	Mitiamo
1980	Bridgewater
1981	Korong Vale
1982	B/L Serpentine
1983	B/L Serpentine
1984	Bridgewater
1985	Bridgewater
1986	Inglewood
1987	YCW
1988	Bridgewater
1989	Marong
1990	Calivil
1991	Bridgewater
1992	B/L Serpentine
1993	Newbridge
1994	B/L Serpentine
1995	B/L Serpentine
1996	Calivil
1997	YCW
1998	Calivil United
1999	Mitiamo
2000	Newbridge
2001	YCW
2002	YCW
2003	Calivil United
2004	Calivil United
2005	Calivil United
2006	Calivil United
2007	Calivil United
2008	Calivil United
2009	Mitiamo
2010	Bridgewater
2011	Bridgewater
2012	Bridgewater
2013	Bridgewater
2014	Bridgewater
2015	Bridgewater
2016	Bridgewater
2017	Calivil United
2018	Newbridge
2019	Mitiamo
2020	Covid-19
2021	Covid-19
2022	Marong
2023	Marong
2024	Marong
2025	Marong

2026 HANDBOOK

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Every effort has been made to ensure the accuracy of the contents of this handbook for 2026. All fair and reasonable means have been taken to ensure accuracy at the time of printing.

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Board of Management

Chair
Richard Hicks
0428 366 309

Vice Chair
Glenn Catto
0419 167 854

Secretary
Rick Swan
0477 856 871

Treasurer
Shasta Maher
0408 432 536

Assistant Treasurer
Damian Broderick
0428 536 551

Football Operations
Matt Rogers
0408 178 255

Netball Operations
Amber Gibson
0438 947 433

Board Member
Wayne Naughton
0428 750 226

Board Member
Karen Pascoe
0411 361 840

Loddon Valley Football Netball League respectfully acknowledges the Traditional Owners and Custodians of all the lands on which we train and play.

We pay respect to their Elders past, present and future.



Bears Lagoon Serpentine

Football Jumper	Purple with Gold Vee
Shorts	Purple with Gold Side Stripes
Numbers	White
Socks	Purple with Gold Tops
Netball Uniform	Purple A-Line Dress with Gold & White Trim
Bibs	Gold bibs with purple lettering or purple bibs with gold lettering
Nicks	Black
Socks	Predominantly White
President	Clay Anstee 0408 859 735 president@blsfnc@hotmail.com
Secretary	Emily Johnson 0491 363 589 blserpentine@hotmail.com
Treasurer	Thomas Clarke 0490 097 879 treasurer.blsfnc@gmail.com
Netball Ops	Rosalie Thompson 0488 051 766 blserpentinenetball@gmail.com



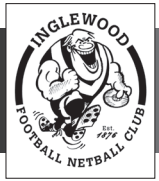
Bridgewater

Football Jumper	Red with White Sash
Shorts	White with Red Side Stripes
Numbers	White
Socks	Red and White Hoops
Netball Uniform	Red A-Line Dress with White Wave Pattern
Bibs	White Bib with Red Lettering
Nicks	Red
Socks	Predominantly White
President	Tim Ferguson 0438 373 107 bridgewaterfncpres@gmail.com
Executive Officer	Lisa Langley 0429 352 227 bridgewaterfc@gmail.com
Netball Ops	Terrie Flood 0407 831 867 ktflood@bigpond.com



Calivil United

Football Jumper	Navy Blue with Red Sash
Shorts	Red with White Side Stripes
Numbers	White
Socks	Red
Netball Uniform	Navy & Red A-Line Dress with Red, White & Navy Flicks
Bibs	Navy Bib with Red Lettering
Nicks	Navy Blue
Socks	Predominantly White
President	Jarad Smith 0409 503 180 jarad.kiaora@gmail.com
Secretary	Bec Cullen 0400 909 751 cufnc3573@gmail.com
Treasurer	Tom Wakefield 0418 799 673 thomaswakefield.96@outlook.com
Netball Ops	Hayley Fawcett 0428 531 384 hayelz1@outlook.com



Inglewood

Football Jumper	Navy Blue with White Vee
Shorts	Navy Blue with White Side Stripes
Numbers	White
Socks	Navy Blue
Netball Uniform	Navy Blue A-Line Dress with White & Sky Blue Flicks
Bibs	Sky Blue Bibs with Navy Lettering
Nicks	Navy Blue
Socks	Predominantly White

President	Darrell Billett 0438 006 661 d-billet@hotmail.com
Secretary	Bill Concol 0418 407 590 secretary.ifc@hotmail.com
Treasurer	Bill Singh 0452 373 144 treasurer.ifc@gmail.com
Netball Ops	Carina Johns 0410 084 346 ifncnetball@outlook.com



Macorna

Football Jumper	Black with Yellow Sash
Shorts	Black with Yellow Sides
Numbers	Yellow
Socks	Black with Yellow Hoops
Netball Uniform	Black A-Line Dress with Yellow and Gold Fragments
Bibs	Black with Yellow lettering
Nicks	Black
Socks	Predominantly White

President	Tenielle Edge 0477 029 978 tenielle.cooke.29@gmail.com
Secretary	Alex Carter 0409 054 806 mfnctigers@hotmail.com
Treasurer	Debbie Forster 0407 517 039 debjam76@bigpond.com
Netball Ops	Cat Whinfield 0428 152 194 whinny5@live.com



MGYCW Eagles

Football Jumper	Navy, Orange and White
Shorts	Navy with Orange and White
Numbers	Navy
Socks	Orange with Navy
Netball Uniform	Navy A-Line Dress with Orange & White Fragments
Bibs	Orange Bibs with Navy Lettering
Nicks	Navy Blue
Socks	Predominantly White
President	Chris Garlick 0429 333 927 cgarlick@erppower.com
Secretary	Christie Griffiths 0458 212 190 mgycwfnc@gmail.com
Treasurer	Christie Griffiths / Bev Garlick 0458 212 190 mgycwfnc@gmail.com
Netball Ops	Christie Griffiths 0458 212 190 mgycwfnc@gmail.com



Marong

Football Jumper	Red, Royal Blue & Gold with Club Emblem
Shorts	Royal Blue with Red & Gold Side Stripes
Numbers	Gold
Socks	Red with Royal Blue Tops
Netball Uniform	Royal Blue A-Line Dress with Gold Trim with Red Side Panels
Bibs	Gold Bib with Royal Blue Lettering
Nicks	Red
Socks	Predominantly White

President	Darren Turnbull 0448 458 931 Presidentmfnc@hotmail.com
Secretary	Kirsty Hamilton 0447 574 575 marongfnc@hotmail.com
Treasurer	Tiana Cassar 0477 494 089 Financemfnc@hotmail.com
Netball Ops	Kate Buckner 0438 544 424 netballmfnc@hotmail.com



Mitiamo

Football Jumper	White with Royal Blue Vertical Stripes
Shorts	Royal Blue with White Side Stripes
Numbers	Black
Socks	Royal Blue
Netball Uniform	Royal Blue A-Line Dress with White & Blue Splash
Bibs	White Bib with Royal Blue Lettering
Nicks	Royal Blue
Socks	Predominantly White

President

Michael Draper
0493 268 653
drapes5@bigpond.com

Secretary

Tanya Pollock
0438 505 473
tpollock@kilcoyglobalfoods.com

Treasurer

Jess Kaur
0437 850 522
jessica.pay.1996@gmail.com

Netball Ops

Laura Falls 0484 325 563 lauz2892@gmail.com
Glenda Thomas 0459 110 838
aegmthomas@gmail.com
Jen Wilson 0411 924 780 jen74wilson@gmail.com



Newbridge

Football Jumper	Maroon with White Vertical Front Panel
Shorts	Maroon with White Side Stripes
Numbers	White
Socks	Maroon and White Hoops
Netball Uniform	Maroon A-Line Dress with White
Bibs	Maroon Bib with White Lettering
Nicks	Black
Socks	Predominantly White
President	Mandy Dixon 0427 856 764 m.dixon@cfa.vic.gov.au
Secretary	Mark Holland 0439 340 450 newbridgefnc@gmail.com
Treasurer	Chris Dixon 0407 146 103 cjdixon11@outlook.com
Netball Ops	Mandy Dixon 0427 856 764 m.dixon@cfa.vic.gov.au



Pyramid Hill

Football Jumper	Royal Blue with Red & White Horizontal Stripes
Shorts	Royal Blue with Red & White Side Stripes
Numbers	White with Black Outline
Socks	Red, White & Royal Blue Hoops
Netball Uniform	Royal Blue A-Line Dress with Side Panels of White and Red
Bibs	Red Bib with White Lettering
Nicks	Royal Blue
Socks	Predominantly White
President	Wes Moon 0428 557 579 wbmfarming@yahoo.com.au
Secretary	Sally Manton 0401 041 288 phfncsecretary@gmail.com
Treasurer	Gavin James 0427 824 973 gav_43@hotmail.com
Netball Ops	Gemma Scott 0458 580 250 mjglscott@gmail.com

LODDON VALLEY FOOTBALL NETBALL LEAGUE INCORPORATED

REGISTERED NO: A0058838S

BY-LAWS

UPDATED FEBRUARY 2026

Loddon Valley Football Netball League are Committed to Child Safety. Every person in the LVFNL community has a responsibility to understand their role in ensuring the safety and wellbeing of all children and young people in our care.

Loddon Valley Football Netball League is committed to promoting and protecting the rights of children and preventing abuse from occurring by fostering a culture where children feel safe and empowered.

We also seek to ensure the cultural safety of First Nations children, children from culturally and/or linguistically diverse backgrounds and children with a disability.

These By-Laws are to be read in conjunction with the Loddon Valley Football Netball League Statement of Purpose and Rules, AFL Victoria Country Rules and Regulations, National Community Football Policy Handbook, Netball Victoria Competition Regulations, World Netball Rules and Netball Australia Limited Member Protection Policy.

Child Safety Officer elected: Please refer to www.lvfnl.com.au

Part 1 – General By-Laws

1. AFFILIATION

a. Each Club shall affiliate with the Loddon Valley Football Netball League by signing an Affiliation Form and submit the Affiliation Form to the LVFNL Board Secretary or League Executive Officer prior to the commencement of the current season.

b. Annual Affiliation fees are to be paid prior to the fourth match of the current season in which the club participates.

2. CLUB COLOURS

Club colours and numbers must be uniform and worn by every player. Colours of jumper, shorts, socks, netball dresses and netball bibs must be approved by the Board. Players who choose to wear bike shorts must ensure that they are skin coloured only.

3. VOTING

Member clubs shall be entitled to up to two (2) votes per member club.

4. FIXTURES

Date of commencement of the season and number of matches played shall be decided at each Annual General Meeting of Loddon Valley Football Netball League Inc.

5. PREMIERSHIP POINTS

a. Four (4) premiership points are awarded for a win
b. Two (2) premiership points for a draw.
c. No points will be awarded for a loss or a bye.
d. Position of teams level on points shall be determined by percentage.
e. Premiership points may be deducted from teams.

6. CORRESPONDENCE

a. All correspondence must be in writing on Official Club Letterhead from a Club Executive Member to the LVFNL Board Secretary or the LVFNL Executive Officer.
b. All correspondence from the Board will be addressed to the Club Secretary or Club nominated authorised person.

7. MATCH DAY DOCUMENTS AND REQUIREMENTS

a. Prior to competitive matches commencing, match day ground, court and equipment inspections must be completed and duly signed by a representative of each club. Home club to supply documentation.
b. Home Club Secretary is responsible for ensuring official match day documents are completed and fully signed and in the hands of the League Administrator or their designated representative by the Tuesday following the match. Clubs will be fined $50 per week if ALL required match day documents are not returned within this time frame.
c. Clubs will be fined $10 for each team sheet error and/or incomplete match day document as recorded by the League Administrator or their designated representative each season.
d. Any objection to the condition of playing area/s and their suitability for game day on the forthcoming weekend, must be forwarded by the President of the Club concerned or their designated Executive representative, and received by the LVFNL Secretary by 5:00pm Monday prior to the game. The objection will then be considered by the LVFNL Executive, or designated representative, and the Club advised of its decision by 7:00pm the following Wednesday.

8. GAME DAY FILMING

a. The LVFNL Board will employ a Film Production Company to record all Senior Football matches.

b. Home Clubs are to provide a safe, dry, elevated, functional vantage point, preferably on the wing with the sun behind the camera operator.

c. Game day footage is not authorised to be given or used in any type of media without prior consent of the LVFNL Board.

d. Any game day footage, including finals, taken by official media is to be available to umpires for clarification of any report made, or, to identify a player who has been struck.

9. MATCH REVIEW PANEL (MRP)

a. An independent MRP will be appointed each year.

b. The MRP will adhere to the processes outlined in the National Community Football Policy Handbook.

c. Clubs have until 5pm Monday following the match concerned to request an incident be assessed by the MRP. A fee of $220 GST inclusive must accompany such request, which may be refunded in part or whole.

d. The President, Secretary, or Team Manager of an LVFNL affiliated club can request the MRP investigate a specific incident/s that did not result in an official report by the officiating Umpire/s.

e. All MRP requests must be lodged using an Incident Referral Form.

f. All MRP requests must be lodged with the League Administrator or their designated representative.

10. REPORTS

a. All reports by Officiating Umpires must be lodged in writing with the League Administrator or their designated representative by 5pm Monday following the match in which they officiated.

b. Any Club who has three (3) guilty reports in a team in the current season, will be asked to show cause.

c. Any Club who has four (4) guilty reports in a team in the current season, will be fined $500.

d. Any Club who has five (5) and subsequent reports in a team in the current season:

   i. will lose 2 premiership points, per guilty report.

   ii. If a team does not have any premiership points to lose, the Club will be fined $1000 per guilty report.

e. Any Club who has four (4) guilty reports in a team in the current season will be fined $1000 per guilty report during the finals series.

f. Sanctions imposed on the teams within the Club do not impact the player, who still receives any penalty attributed to his indiscretion.

11. PROTESTS & COMPLAINTS

a. A protest against any Club Official, Club Member, Player and/or Umpire is to be lodged in writing to the LVFNL Board Secretary or League Administrator by Noon Tuesday following the match concerned. The Protest must be accompanied by a fee of $220 GST inclusive, which may be refunded in part or whole.

b. Any Complaint against any Club Official, Club Member, Player and/or Umpire is to be lodged in writing to the LVFNL Board Secretary or League Administrator by Noon Tuesday following the match concerned.

c. It is the responsibility of the League Administrator or their designated representative to inform any club of a protest and/or complaint lodged against any Club Official, Club Member and/or Player by another and the ensuing action to be taken.

12. INVESTIGATIONS

Any Investigation requested by a Club, must be lodged in writing with the League Administrator or their designated representative within five (5) days after the date of the act or omission to which it relates. A deposit of $500 shall accompany the notice which shall be forfeited in whole or in part, in the event that the Investigation Officer or Independent Tribunal considers it frivolous. Refer to AFL Victoria Country Rules and Regulations: Rule 5 Unbecoming Conduct.

13. TRIBUNAL

a. The Board shall appoint a group of people to form its Independent Tribunal. These people will remain as members of the Tribunal panel at the discretion of the Board. The Tribunal shall have the power to:

   i. Decide any matter that is referred to it for determination.

   ii. May summons or arrange for any person/s to appear to give evidence at the hearing of any report against a player or official.

   iii. Impose any costs on the parties or withhold all or part of any deposit lodged.

   iv. Make any decision or impose any penalty that it considers appropriate in each case.

   v. Charge any person with the offence of giving untruthful evidence.

   vi. All parties must attend the Tribunal Hearing

b. If a player is found guilty of an offence (other than for timewasting) or who has accepted an automatic suspension during the home and away season, will be in-eligible for a Best and Fairest Award for that current playing season.

c. Admissible supporting documentation may be provided.

14. DISCIPLINARY PROCEDURES

a. Notwithstanding anything elsewhere contained in these By-Laws, the Board shall be empowered to take such disciplinary action as it considers necessary against any Club, Club Official, Player, Umpire, or person, where in the Boards opinion, such Club, Club Official, Player, Umpire, or other person has been guilty of any act, conduct, matter, or thing that is:

   i. Unbecoming or prejudicial to the interest of the League;

   ii. Calculated to bring or in fact bringing discredit on the League or any of its Constituent Clubs or a person connected therewith, or to impair or affect the enjoyment by any Club or person of the privileges associated with the membership of/or association with the League.

b. Without limiting the generality of the foregoing, the Board may, in taking disciplinary action, impose such monetary penalty or other penalty, suspended, or otherwise, as appears to be appropriate.

c. The Board shall, before determining any disciplinary action, give the Club, Club Official, Player, Umpire, or other person against whom the Board may propose to take action, details of the default alleged, and give such Club, Club Official, Player, Umpire, or other person the opportunity of being heard.

15. FINALS

a. The Board shall select Senior neutral grounds and all Senior Officials for finals.

b. Finals are to be played on separate days.

c. During the finals series, no dogs are permitted to enter the grounds.

d. During the finals series, all patrons are to remain outside the playing arena during match time.

e. During the finals series, no BYO alcohol is permitted to enter the grounds.

f. If a Finals Match is declared "incomplete" by the Controlling Umpire/s and the Board, and the scores are tied at the time the match is halted, the following provisions will apply:

   i. Where it is not reasonably practicable for the match to be resumed or completed, including the application of any prescribed extra-time provisions, the match result shall be determined by finals ranking.

ii. The team holding the higher qualifying position in the Finals Series at the commencement of that match shall be declared the winner and shall progress to the next stage of the Finals Series.

iii. For the avoidance of doubt, "higher qualifying position" refers to the relative ladder position or seeding used to determine finals eligibility and match fixtures as endorsed by the League prior to the commencement of the Finals Series.

16. LONG TERM INJURY – FINALS EXEMPTION

If a player is seriously injured, then a club may apply in writing to the Board for special consideration to allow that player to compete in a Finals Series without obtaining the minimum eligibility criteria. This application must be made prior to the August LVFNL Board of Management Meeting.

i. The Board may require evidence as to the nature of the long term injury before ruling on the club's application.

17. INCOMPLETE MATCHES

If a match is unable to commence or continue within the time scheduled for the match for reasons beyond the control of either Team (including circumstances where it is unsafe for the match to proceed) the following shall apply:

i. Match Not Commenced – The result of a match which is unable to commence for reasons beyond the control of the Team shall be determined by the Board.

ii. Prior to Half Time – if a match has commenced but is not able to proceed at any time within the time scheduled for the match, the teams shall depart from the arena. If the match is unable to recommence within a 30-minute period and the elapsed playing time of the Match was less than the half time period, the Match shall be deemed to be drawn and the scores of the Teams at the time the match was interrupted shall be used in calculating the percentage of each Team.

iii. Half Time & Beyond – If the half time interval has been reached and the Match is unable to proceed at any time within the time scheduled for the Match, the Teams shall leave the Arena, or in the case of Half time, not return to the Arena. If the Match is unable to recommence within a 30 minute period, the scores of the Teams at the time the Match was interrupted shall be deemed to be the final scores of the Match. The Team with the highest score shall be deemed the winner of the Match and the scores shall be used in calculating the percentage of each team.

iv Match not able to proceed: Unless otherwise determined by the Board, a Field umpire shall, have regard to the health and safety of the Players and any other relevant circumstances, determine whether a Match is unable to commence or proceed. A field Umpire must determine that a Match is unable to commence or proceed for such time as lightning is present at or within the immediate proximity of the Arena where the Match is being conducted.

v Recommencing of Play: Where a Team is directed to recommence play by a field Umpire and the Team fails, refuses or neglects to recommence play, the Team shall be deemed to have forfeited the Match.

vi The Board may vary the length and scheduling of the intervals to suit practical circumstances.

18. LIFE MEMBERS

The LVFNL may, at its discretion annually elect as Life Members, any person/s who has/have rendered outstanding service to the LVFNL. Nominations may be made by member Clubs no later than 30th June and considered by the Board.

Life Members are entitled to an annual letter acknowledging their Life Membership complete with their annual complimentary LVFNL Season Pass for entry into all games.

19. POLICIES AND CODES OF CONDUCT

a. All Players, Officials, Club Members and Patrons/Attendees attending any match under the auspices of the Loddon Valley FNL shall be subjected to the Polices and/or Codes of Conduct as issued by the LVFNL Board and/or Governing bodies. These Polices and/or Codes of Conduct include but not limited to:

- **AFL / AFL Victoria / AFL Victoria Country**
  - Cybersafety Policy
  - National Age Dispensation Policy
  - Players & Coaches Code of Conduct
  - Player & Official National Deregistration Policy
  - Player Points System Policy
  - Social Media Policy
  - Vilification & Discrimination Policy
  - Safeguarding Children and Young People Complaints & Mandating Reporting Procedure
  - Safeguarding Children and Young People Code of Conduct
  - Child Safeguarding and Wellbeing Policy (August 2022)
  - Commitment to Safeguarding Children & Young People
- **Netball Victoria**
  - Member Protection Policy
  - Player, Coach, Umpire, Administrator Code of Conduct
  - Cyber Safety Policy
  - Inclusion Policy
  - Child Safety and Wellbeing Policy (updated 1/1/2023)

- **AFL / Netball Victoria**
  - Commitment to Child Safeguarding (Child Safe Statement)
  - Acknowledgment of Country
  - Child Safety Code of Conduct Declaration Form

b. It is a condition of entry to LVFNL matches that patron's park at their own risk at each of the venues.

20. SPECIAL CIRCUMSTANCES / PROVISIONS CLAUSE

a. Where these By-Laws are silent, a decision can be made that ensures the integrity of the LVFNL Incorporated is maintained at all times.

b. The Board may, using reasonable discretion, in exceptional or extenuating circumstances, alter, vary, or waive the requirements set out in these By-Laws.

c. In the case where no penalty is expressly provided for and an infringement has occurred, the Board can exercise discretion and impose any penalty that it considers appropriate.

Part 2 – Football By-Laws

21. MATCH CONDITIONS

a. Each club shall field a Senior, Reserve and Under 18 team unless written exemption is given by the Board.

b. Senior, Reserves and Under 18 teams may use up to four (4) interchange players in all matches including finals.

c. A minimum of Twelve (12) players are required to commence a game in the Under 18 competition. Refer to LVFNL Under 18 Competition Guidelines.

d. Under 18 players from clubs currently affiliated with the LVFNL and who have a bye on a scheduled weekend may be permitted to play for another LVFNL club on that weekend if that club has a shortage of numbers in their Under 18 team.

e. Once an Under 18 player has played in the Senior grade for their club or played a Coates Talent League cup game during the current season, that player is ineligible to play with another LVFNL Under 18 team. (Note: Senior grade does not include any Reserves games).

f. Clubs must refer to Area Agreements for maximum number of permits listed on the team sheet and maximum number of players listed on the team sheet (including permit players).

g. Permit Players are ineligible to win LVFNL awards.

h. Under 18 matches to start no later than 10:40am and consist of 4 x 20 minute quarters, no time on.

i. Reserves matches to start no later than 12:30pm and consist of 4 x 20 minute quarters, no time on.

j. Senior matches to start no later than 2:15pm and consist of 4 x 20 minute quarters plus time on. This allows a maximum time of twenty (20) minutes at half time in the Seniors. This time may be used by the clubs for a Minis football match consisting of two (2) seven (7) minute halves. It is the Team Managers responsibility to advise the Senior Umpires whether or not a Minis match will take place.

k. Any teams not ready to start at the appointed time are to be reported. Central Umpires to be sole judge of time. All teams reported to be automatically fined $50.00.

l. In the Under 18 Competition and Reserves Competition, during the Home and Away season, a free kick shall be awarded to the opposition if a player kicks the ball over the boundary line, whether on the full or not. If the ball is knocked or taken over the boundary line (not by foot) or if in dispute or uncertain the Central Umpire will conduct a ball up 5m in from the boundary line where the ball went out. No player can have a direct kick for goal under this rule, except if the ball was kicked out on the full.

m. Where a team has been found to have more than the permitted number of players on the playing surface, the score for that team shall revert to the score at the previous interval.

22. FINALS

a. In the event of a drawn game during the finals series, extra time shall be played to achieve a result. Such "extra time" shall be played in accordance with the following rules:

   i. In the event of scores being level at the elapsed time, the timekeepers are instructed to sound the siren.

   ii. The field umpires shall then:

      1. Direct the goal umpires to consult each other as to the correct scores and advise the Captains to instruct their respective teams to stay in position.

      2. On receiving confirmation that the scores are level, field umpires will instruct both Captains that the match shall recommence with the teams kicking to the same end as in the final quarter.

   iii. SENIORS

      1. Two five-minute halves **WITH time on** shall be played, with teams exchanging ends after the first five-minute period immediately the siren sounds.

      2. If scores are still level, then another two five-minute halves **WITH time on** shall be played, with teams exchanging ends after the first five-minute period immediately the siren sounds.

3. If scores are still level, then the teams will toss for the end to which to kick, and then the team who scores first will be the winner.

iv. RESERVES & UNDER 18's

1. Two five-minute halves **NO Time on** shall be played, with teams exchanging ends after the first five-minute period immediately the siren sounds.
2. If scores are still level, then another two five-minute halves **NO Time on** shall be played, with teams exchanging ends after the first five-minute period immediately the siren sounds.
3. If scores are still level, then the teams will toss for the end to which to kick, and then the team who scores first will be the winner.

v. Coaches are not to address players after the three-quarter time interval.

b. No player who has played nine (9) or more Senior home and away games in a current season shall be eligible to play in the Reserves grade finals.

c. A Senior or Reserves player must have played at least four (4) Reserves matches prior to the 1st Final to be eligible to play in Reserves finals.

d. A player must have played at least four (4) under age matches prior to the 1st Final to be eligible to play in under age finals.

e. i Under 18, Reserves and Senior players must have played in at least four (4) rounds with their respective club in the current season before the 1st final.

ii A player must take to the field in match play to constitute a game played.

f. If a club has both Senior and Reserve grades playing in a Final on the one weekend, once the Senior Team is selected any Senior player can play with the Reserves overriding Rule 21(b) and/or Rule 21(c).

g. During the Finals Series, a player, irrespective of grade, can only be named on one team sheet that weekend unless extreme circumstances occur, when upon request, the Board will adjudicate.

h. Any player on local interchange to a VFL Club must play a minimum of four (4) matches for his LVFNL club. Notwithstanding this criterion, if he plays more than twelve (12) home-and-away matches for his VFL club, then he becomes ineligible to play finals in any grade of the LVFNL.

i. Times of matches for Grand Final:

i. Under 18 matches to start no later than 10:30am and consist of 4 x 20 minute quarters, no time on.

ii. Reserves matches to start no later than 12:30pm and consist of 4 x 20 minute quarters, no time on.

iii. Senior matches to start no later than 2:30pm and consist of 4 x 20 minute quarters plus time on.

23. AGE CONDITIONS

a. Junior age limit shall be determined as Under 18 years of age on 1st January of the current season. All Junior players must be registered with the club with which they play.

b. The Board has adopted an overage policy to assist clubs having difficulty fielding a full under age team. Clubs must be aware of the requirements of this policy prior to the commencement of each season which can be found on the website www.lvfnl.com.au

c. The Board has adopted Competition Guidelines for the Under 18 competition. Clubs must be aware of these guidelines prior to the commencement of each season which can be found on the website www.lvfnl.com.au

d. Area Agreements are available with surrounding Leagues for Underage competitions.

e. The equalisation principle will be adhered to.

24. REQUIREMENTS OF CLUBS AND THEIR OFFICIALS

a. Club Boundary umpires must wear a white top.

b. Club runners must wear a Board approved coloured top and black or navy-blue shorts or tracksuit pants and neutral socks.

c. Water Carriers: May be a maximum of four (4) and they must wear a top approved by the Board with the Club name printed on the back and individually numbered. They must also wear black or navy-blue shorts or tracksuits and neutral socks. Whenever possible, they should be fourteen (14) years of age or older.

d. Trainers: Must wear a top approved by the League and black or white tracksuit pants or black shorts. Top must have the club name printed on the back and individually numbered.

e. When a player is sent off by the Umpire under the order off rule, a club official must report to the time keepers.

f. All team officials entering the playing field must wear appropriate enclosed footwear.

g. All team officials remaining inside the arena fence during play must be registered with the club and listed on the clubs' team sheet.

h. Sponsors logos on jumpers must be approved by the Board.

   i. On the back of the jumper, Logos are to be located underneath the number and no larger than 300mm x 140mm (LxW).

   ii. On the front of the jumper, Logos are to be located on the upper chest area only and no larger than 100mm x 100mm.

   iii. On the shorts, sponsors logo/s are to be located on the front left leg and no larger than 100mm x 50mm (LxW).

   iv. On the shorts, a Club logo may be located on the front right leg only and no larger than 100mm x 50mm (LxW).

i. Clubs are required to adhere to all conditions contained in any League sponsorship agreements as entered into by the League from time to time.

j. Club goal umpires are required to wear a high visibility jacket as approved by the League.

k. A new ball, provided by the home club, must be used in all Senior matches.

l. A new ball, or a good used ball must be provided by the home club for each of the Reserves and Under 18 matches.

m. All score cards must be checked and signed by both Goal Umpires before leaving the playing arena at the end of games.

n. Time-Keepers are to record all goals and points scored in all games. These cards are to be used only if a dispute in the final score occurs.

o. At least ten (10) minutes prior to the commencement of each game, clubs must submit an official team list for that game to the officiating umpires and exchange team lists with the opposition club.

25. TRANSFERS AND PERMITS

a. All Player transfers shall be administered consistent with Section 3 of the National Community Football Policy Handbook.

b. Game Permits allow a player to play a single match for a Club (other than their source Club). All Game Permits must be inline with the process outlined in the National Community Football Policy Handbook.

c. Season Permits allow a player to play a single match for a Club (other than their source Club). All Season Permits must be inline with the processes outlined in the National Community Football Policy Handbook.

26. INELIGIBLE PLAYERS

Any Club deemed to have played an ineligible player must be asked for an explanation as to why the contravention took place. Acceptance or non-acceptance of the explanation and any subsequent penalty will be determined as per AFL Victoria Country Rules and Regulations.

Part 3 – Netball By-Laws

27. MATCH CONDITIONS

a. In the event that a Court Supervisor does not deem the court/s suitable for play, a League Board Member shall be contacted to make the final decision.

b. Points are defaulted by the Home Club if the unsuitability of the court/s is a result of negligence the club had prior knowledge of.

c. In the event of only one court being suitable for play, competitive grades take precedence. The games are to be played in sequential order. Points will be shared in all grades not played except in the circumstance as previously stated in clause 26(b).

d. If weather is unsuitable on game day, a decision regarding Mini's will be made by representatives of both clubs as to whether play shall commence/continue.

e. Games may only be transferred to another outside venue if courts have been deemed unsuitable to play on. Both clubs must agree to do so and obtain approval from the League prior to competition matches commencing.

f. In the event of an alternate venue not being approved by both clubs, points shall be shared.

g. When heavy rain falls or adverse weather occurs such as hail or lightning, the umpires may call time-off for a maximum of thirty (30) minutes in any match or matches, after which play must be completed or abandoned and points shared.

h. Competition matches and Finals will be played in accordance with the World Netball Rules, unless otherwise stated in these By-Laws.

i. In Home and Away matches, each match shall have one (1) ball supplied by the Home Team to be used throughout the game unless contamination and/or damage necessitates replacement.

j. One (1) umpire shall be supplied by each team.

k. Home Clubs to provide an audible device to indicate time in all matches.

l. In the event of a forfeit:

   i. The opposing team and the League Administrator or their designated representative **must** be notified by 9:00am on Saturday morning of the scheduled match.

   ii. Four (4) points and Twenty (20) goals is to be given in that grade for percentage for forfeits to the non-forfeiting team.

   iii. The Non-Forfeiting team must complete an official League scoresheet, signed by a club representative and forwarded to the League Administrator or their designated representative.

   iv. When forfeit notification is NOT received by the opposing club and the League Administrator or their designated representative:

      1. The defaulting club shall forfeit four (4) points in THAT grade and a $50 fine imposed. The non-forfeiting team will be awarded the game as per By-Law 26.l.ii

   v. Where extenuating circumstances exist, the League Administrator or their designated representative **must** be notified by 8:00pm the night of the scheduled match and in writing by 12 noon on the Wednesday following the match in question. A special meeting of the Board may be convened to determine the cause and appropriate action.

m. Grades and Times of Matches:
   i. Mini's, 15&Under – 10:30am
   ii. 13&Under, 17&Under –12 noon
   iii. B Reserve, A Reserve – 1:30pm
   iv. B Grade, A Grade – 3pm

n. In the event of unavoidable delays, an amended starting time may be approved following consultation between one (1) Executive Member from each club and both Team Captains. Umpires are to be notified of the amended time prior to the designated game commencement time given in the By-Laws.

o. Each year the Board will organise a Crit night for netball umpire development. Venue, date and times of matches will be determined by the Board.

28. UMPIRES

a. One (1) Umpire shall be supplied by each team or by mutual agreement for all Home and Away matches.

b. Once a game has commenced, there is to be no changes to Umpires unless injury or illness occurs.

c. Umpires cannot umpire and/or play more than two (2) games per day.

d. It is the club's responsibility to ensure all Umpires hold a current Netball Victoria registration and that Umpires are badged OR hold a current Rules of Netball theory exam and Foundation Umpire Education course. With the exception of 13&Under and 15&Under where umpires must be badged and/or hold a current Rules of Netball theory exam and/or in the process of obtaining the Foundation Umpire Education course.

e. The Umpire must be ready to start the game five (5) minutes prior to the official starting time.

f. Umpires officiating in competitive LVFNL matches **must** complete the official LVFNL Best & Fairest voting slip (where applicable) at the completion of the match. Both umpires **must** sign the official voting envelope.

29. SCORING AND TIMEKEEPING

a. The Home Club to supply one Official Scorer. The Away Club to supply one Official Timekeeper. These two Officials **must** sit together and confer with all goals shot and confirm at each quarter that the scores are correct. The timekeeper is to inform umpires of the match commencement and the start and end of each quarter.

b. Scorers and Timekeepers cannot play in a game in which they are officiating.

c. Scorers and Timekeepers cannot be changed once a game commences unless due to injury or illness.

d. i. Prior to the commencement of the game, the Official scoresheet **must** be completed. List both Christian name and Surname of the starting seven (7) players and substitutes (as registered with Netball Victoria in the current year). This is to be completed either manually on an official LVFNL scorebook or via an electronic device on the official LVFNL data platform.

ii. If a team plays a player unnamed on a scoresheet, play shall be stopped, the player be removed from the court, play continues. That player takes no further part in that match.

e. Scorers must also record the position of players at every quarter (even if no changes are made).

f. A Team Official must inform the Scorer of all changes, so they can complete their duties accurately. The LVFNL Team Change Sheet is to be used and no changes are to be made after the 10 second warning.

g. The scoresheet must be signed by both Captains and both Umpires in the presence of both the Scorer and Timekeeper immediately after the game. Scores to be checked by both Captains prior to signing.

h. It is advised that a Team Official assists the Captain of the 13&Under and 15&Under team to check the Scoresheet prior to the Captain signing.

i. The Home Club is to supply three (3) working timers. One (1) to be the game timer and the other two (2) to be the injury timers.

j. Timing for all competition games is to commence when the game is started by the Umpires whistle. Each quarter to be fifteen (15) minutes duration, except 13&Under, which shall be twelve (12) minute quarters. Intervals for all competition games at quarter (1/4) time and three quarter (3/4) time to be three (3) minutes duration and at half (1/2) time to be five (5) minutes duration.

k. The Timekeeper is to notify the Umpire of time remaining at the Umpires discretion, before the end of each quarter.

l. In the event of cold and wet conditions, interval times as stated in By-Law 28.j can be reduced if agreed by both clubs and both umpires.

m. LVFNL Clubs are to have Netball scoreboards for all games. These scoreboards are to be updated at least quarter by quarter.

30. REGISTRATION OF PLAYERS

a. All Players, Umpires and Coaches are required to hold a current Netball Victoria Membership.

b. Prior to taking the court for their first match in the current season with their selected club, individual players must register on-line through the "Netball Connect" system.

c. An individual player that has not registered on-line prior to taking the court for their first match in the current season, will be deemed as an Unregistered Player.

d. Registrations for the current Season will be accepted on-line through the "Netball Connect" system until midnight on 30th June.

e. Unregistered Players:

   i. If a winning team plays an unregistered player the game is awarded to the opposing team. **Penalty** – Loss of four (4) points and no percentage awarded to the offending team. Four (4) points is awarded to the Non-Offending team and their score is counted for percentage.

   ii. If a losing team plays an unregistered player: **Penalty** – Four (4) points will be deducted from the premiership ladder and no percentage awarded to the losing team.

f. Single game vouchers can be purchased up to, or on the 30th June and only be used before or on the 30th June of the current season.

g. Age Requirements:

   i. Participant age is determined as at 31st December of the current year.

      1. Open Female Sections: A Grade, B Grade, C Grade, C Reserve

      2. Junior Female Sections: 17&Under, 15&Under, 13&Under, Mini's

   ii. Females who participate in Minis must be 13 years and under as at 31st December of the current year.

   iii. Males may participate in the Junior Female Mini's competition and/or Junior Female 13&Under competition and must be less than Thirteen (13) years of age as at the first day of the current season competition.

   iv. The Board has adopted an overage policy to assist clubs having difficulty fielding a full under age team. Clubs must be aware of the requirements of this policy prior to the commencement of each season which can be found on the website www.lvfnl.com.au

31. QUALIFICATIONS

a. During the Home and Away series, a player who plays eight (8) games in a higher grade or grades combined, shall not play in a lower grade for the remainder of the Home and Away season.

b. Number of matches each player plays in any section to be counted at the last Home and Away match.

c. A player must have played six (6) rounds for their registered club to qualify for the finals.

d. The exception being a registered Mini player who has played four (4) matches in under aged (Junior Female) grades, will qualify to play in under age (Junior Female) finals.

e. A player must play four (4) times in a grade to qualify for THAT grade or higher grade finals.

f. Once a player has played eight matches in a higher grade or grades combined, that player cannot play in the finals of a lower grade or under age grade. That player may play in the final of a higher grade or grades.

g. In the event of a club being unable to field all open age teams during the season, then the A Grade must be filled before A Reserve, A Reserve before B Grade, B Grade before B Reserve.

h. All LVFNL netball coaches shall hold a minimum level of Foundation Course accreditation. This accreditation must be completed or renewed, if required, by April 30th of each year.

32. CLEARANCES

a. No clearance shall be accepted by the Board and League Administrator or their designated representative after 30th June of the current playing season.

b. Players wishing to transfer from one LVFNL club to another, during the current playing season and prior to 30th June, must:

   i. Fully complete a clearance application which is to be lodged with the League Administrator or their designated representative and current Club.

   ii. The Club has seven (7) days to respond to a clearance application.

   iii. If the club fails to respond within seven (7) days, the clearance is automatically granted and the League Administrator or their designated representative will inform the player.

   iv. If the club refuses the application, the player has the right of appeal to the Board within seven (7) days of the refusal.
   On receipt of the players appeal, the Board shall:

      1. Notify each affected party of the date, time, and place of the hearing of such appeal.

      2. No member of the Legal Profession shall be permitted to appear or act as an advocate before the Tribunal.

33. FINALS

a. All clubs are required to perform timekeeping and scoring duties for each grade during finals. The Board will provide a roster for clubs.

b. The Board will provide new netballs for Finals.

c. The Board will provide Scorebooks, Timekeeper Sheets, Electronic Devices and Three (3) timers for each grade.

d. The Board shall supply neutral umpires for all Finals.

e. Each team must complete the Official Scoresheet at least 30 minutes prior to the commencement of that game so that the League Administrator or their designated representative may check player eligibility before the game commences.

f. A match report is to be completed by Scorers and Timekeepers for each match.

g. During the finals Series, a player, irrespective of grade, can be named on no more than two team sheets that weekend and cannot play more than six (6) quarters that weekend unless extreme circumstances occur, when upon request, the Board will adjudicate.

h. Grades and Times of Matches for Finals (excluding Grand Final)

   i. 15&Under – 10:30am

   ii. 13&Under, 17&Under – 12 noon

   iii. B Reserve, A Reserve – 1:30pm

   iv. B Grade, A Grade – 3:00pm

   Grades and Times of Matches for Grand Final

   i. 13&Under, 17&Under – 10:00am

   ii. 15&Under, B Grade – 11:45am

   iii. B Reserve, A Reserve – 1:30pm

   iv. A Grade – 3:15pm

i. In the event that scores are tied at full-time during the finals series, extra time shall be played to achieve a result. Such "extra time" shall be played in accordance with the following rules:

   i. There shall be a three (3) minute interval at the end of full time.

   ii. Extra time shall consist of two (2) halves of five (5) minutes each, with an interval of one (1) minute at half time. Teams change ends at half time.

   iii Extra time is adjudicated as an extension of the fourth quarter, in reference to rolling substitutions.

   iv. In the event of a tie remaining at the end of extra time for all grades (excluding 13&Under), a visual signal is placed at the official bench to indicate that play will continue until one team leads by two goals.

   v. In the event of a tie remaining at the end of extra time in the 13&Under grade, a visual signal is placed at the official bench to indicate that play will continue until one team scores a goal.

LODDON VALLEY FOOTBALL NETBALL LEAGUE INCORPORATED

REGISTERED NO: A0058838S

STATEMENT OF PURPOSES AND RULES

UPDATED MARCH 2026

REGISTERED OFFICE:

LATROBE UNI, 134 EDWARDS RD, BGB BUILDING FLORA HILL, VIC, 3550

EMAIL: lvfnlsec@outlook.com

WEBSITE: www.lvfnl.com.au

LVFNL CONSTITUTION

Rules for an Incorporated Association

Note: The persons who from time to time are members of the Association are an incorporated association by the name given in rule 1 of these Rules.

Under section 46 of the **Associations Incorporation Reform Act 2012**, these Rules are taken to constitute the terms of a contract between the Association and its members.

PART 1 – Preliminary

1. NAME

The name of the incorporated association is 'Loddon Valley Football Netball League Incorporated' and shall herein after be referred to as the Association. Registration Number: A0058838S

Note: Under section 23 of the Act, the name of the association and its registration number must appear on all its business documents.

2. PURPOSES

The purposes of the association are to provide an opportunity for the people of our area to participate in Australian Rules Football and Netball and to enhance their health and wellbeing through organised sport. The Association will at all times endeavour to provide for the health, welfare and wellbeing of its players, supporters and spectators. The aim will be achieved by promoting and developing the following values and objectives;

- To conduct, encourage, promote, arrange and develop the playing of Australian Rules Football and Netball.
- A sense of social and community values.
- An environment to nurture the physical and mental development of our players.
- Respect for officials, opposition players and supporters.
- The virtue of fair and disciplined play.
- Equal opportunity for everyone.
- To provide facilities, amenities and equipment for the playing of Australian Rules Football and Netball.
- To regularly communicate with all members of the Association.
- To do all such other acts, deeds or things as is incidental or conducive to the attainment of the above purposes.

3. FINANCIAL YEAR

The financial year of the Association is each period of 12 months ending on 31 October.

4. DEFINITIONS

In these Rules –

absolute majority, of the Board, means a majority of the Board members currently holding office and entitled to vote at the time (as distinct from a majority of Board members present at a Board meeting);

appeal subcommittee means a subcommittee appointed under rule 24(3);

associate member means a member referred to in rule 14(1);

chairperson, of a general meeting or Board meeting, means the person chairing the meeting as required under rule 47;

Board of Management means the Board having management of the business of the Association;

Board meeting means a meeting of the Board held in accordance with these Rules;

Board member means a member of the Board elected or appointed under Division 3 of Part 5;

disciplinary appeal meeting means a meeting of the members of the Association convened under rule 24;

disciplinary meeting means a meeting of the Board convened for the purposes of rule 22;

disciplinary subcommittee means the subcommittee appointed under rule 21;

Executive Officer means a person appointed by the Board into that role.

financial year means the 12 month period specified in rule 3;

general meeting means a general meeting of the members of the Association convened in accordance with Part 4 and includes an annual general meeting, a special general meeting and a disciplinary appeal meeting;

member of the Association refers to the affiliated Football/Netball clubs recognised by the Board, including their nominated member delegate(s).

life member means an individual awarded life membership in accordance with rule 15;

member entitled to vote means the nominated delegate(s) of the affiliated club who under rule 13(2) is entitled to vote at a general meeting

member delegate refers to the maximum number of 2 delegate(s) nominated by each member and approved by the Board, to act on behalf of the member in matters relating to the Board. The Association is entitled to assume any person presenting as the delegate of the club has been properly appointed.

member representative refers to a person(s) acting on behalf of a member, but not recognised as a member delegate.

Independent member of the Association refers to individuals not directly associated with affiliated clubs, but support the purposes of the Association through election and/or appointment to the Board of Management.

special resolution means a resolution that requires not less than three-quarters of the members voting at a general meeting, whether in person or by proxy, to vote in favour of the resolution;

the Act means the **Associations Incorporation Reform Act 2012** and includes any regulations made under that Act;

the Registrar means the Registrar of Incorporated Associations.

PART 2 – Powers of Association

5. POWERS OF ASSOCIATION

(1) Subject to the Act, the Association has power to do all things incidental or conducive to achieve its purposes.

(2) Without limiting subrule (1), the Association may –

(a) acquire, hold and dispose of real or personal property;

(b) open and operate accounts with financial institutions;

(c) invest its money in any security in which trust monies may lawfully be invested;

(d) raise and borrow money on any terms and in any manner as it thinks fit;

(e) secure the repayment of money raised or borrowed, or the payment of a debt or liability;

(f) appoint agents to transact business on its behalf;

(g) enter into any other contract it considers necessary or desirable.

(3) The Association may only exercise its powers and use its income and assets (including any surplus) for its purposes.

(4) The League Board of Management shall have full power to determine and settle in such manner as it may provide, all disputes and/or questions in connection with any match or matches played under its supervision or patronage or any other matters coming within its jurisdiction.

6. NOT FOR PROFIT ORGANISATION

(1) The Association must not distribute any surplus, income or assets directly or indirectly to its members.

(2) Subrule (1) does not prevent the Association from paying a member

(a) reimbursement for expenses properly incurred by the member; or

(b) for goods or services provided by the member –

if this is done in good faith on terms no more favourable than if the member was not a member.

Note: Section 33 of the Act provides that an incorporated association must not secure pecuniary profit for its members. Section 4 of the Act sets out in more detail the circumstances under which an incorporated association is not taken to secure pecuniary profit for its members.

PART 3 – Members, Disciplinary Procedures and Grievances

Division 1 – Membership

7. MINIMUM NUMBER OF MEMBERS

The Association must have at least 5 members.

8. WHO IS ELIGIBLE TO BE A MEMBER

Any person or organisation that supports the purposes of the Association is eligible for membership.

9. APPLICATION FOR MEMBERSHIP

(1) To apply to become a member of the Association, the applicant must submit a written application to a board member stating that the applicant –

(a) wishes to become a member of the Association; and

(b) be cleared in writing from any previous affiliated Association that the Board deems conflicts with this Association.

(c) supports the purposes of the Association; and

(d) agrees to comply with these Rules.

(e) is, or will be within the first 12 months of membership, a single incorporated entity for its Football and Netball operations.

(2) The application –

(a) must be signed by the applicant; and

(b) may be accompanied by the joining fee.

Notes:

1 The joining fee is the fee (if any) determined by the Association under rule 12(3).

2 A requirement for a signature of a person may be met by electronic signature. See section 9 of the **Electronic Transactions (Victoria) Act 2000**.

10. CONSIDERATION OF APPLICATION

(1) As soon as practicable after an application for membership is received, the Board must decide by resolution whether to accept or reject the application.

(2) The Board must notify the applicant in writing of its decision as soon as practicable after the decision is made.

(3) If the Board rejects the application, it must return any money accompanying the application to the applicant.

(4) No reason need be given for the rejection of an application.

Note: An association may have obligations under Division 6 of Part 4 of the **Equal Opportunity Act 2010**.

11. NEW MEMBERSHIP

(1) If an application for membership is approved by the Board –

(a) the resolution to accept the membership must be recorded in the minutes of the Board meeting; and

(b) the Secretary must, as soon as practicable, enter the name and address of the new member, and the date of becoming a member, in the register of members.

(2) A person or organisation becomes a member of the Association from the date on which both of the following have occurred –

(a) the Board approves the applicant's membership; and

(b) the applicant pays the joining fee.

(3) Subject to rule 13(2), a person or organisation is entitled to exercise their rights of membership from the date referred to in subrule (2).

12. ANNUAL SUBSCRIPTION AND FEE ON JOINING

(1) At each annual general meeting, the Association must determine –

(a) the amount of the annual subscription(s) (if any) for the following financial year; and

(b) the date for payment of the annual subscription(s).

(2) The Association may determine that a lower annual subscription is payable by associate members.

(3) The Association may determine that any new member who joins after the start of a financial year must, for that financial year, pay a fee equal to –

(a) the full annual subscription; or

(b) a pro rata annual subscription based on the remaining part of the financial year; or

(c) a fixed amount determined from time to time by the Association.

(4) The rights of a member (including the right to vote) who has not paid the annual subscription by the due date are suspended until the subscription is paid.

13. GENERAL RIGHTS OF MEMBERS

(1) A member of the Association who, by determination of the Board, is entitled to vote has the right –

(a) to receive notice of general meetings and of proposed special resolutions in the manner and time prescribed by these Rules; and

(b) to submit items of business for consideration at a general meeting; and

(c) to attend and be heard at general meetings; and

(d) to vote at a general meeting; and

(e) to have access to the minutes of general meetings and other documents of the Association as provided under rule 75; and

(f) to inspect the register of members.

(2) A member is entitled to vote if –

(a) the member's delegate(s) is/are a member other than an associate member; and

(b) more than 10 business days have passed since they became a member of the Association; and

(c) the member's membership rights are not suspended for any reason.

14. ASSOCIATE MEMBERS

(1) Associate members of the Association include –

(a) any members under the age of 15 years; and

(b) any other category of member as determined by special resolution at a general meeting.

(2) An associate member must not vote but may have other rights as determined by the Board or by resolution at a general meeting.

15. LIFE MEMBERS

Life Membership of the Association can be awarded to a person or person(s) in recognition of their outstanding contribution to the Association. Qualification to become a Life Member will be determined by the Association's Board of Management. Any other privileges associated with Life membership will be determined by the Board.

16. RIGHTS NOT TRANSFERABLE

The rights of a member are not transferable and end when membership ceases.

17. CEASING MEMBERSHIP

(1) Membership ceases upon resignation, expulsion or death.

(2) If a person or organisation ceases to be a member of the Association, the Secretary must, as soon as practicable, enter the date the person or organisation ceased to be a member in the register of members.

18. RESIGNING AS A MEMBER

(1) A member may resign or withdraw from the Association by notice in writing given to the Association. Intention to resign or withdraw must include consent of a two thirds majority of the members present at a meeting convened for the purpose of receiving such resignation or withdrawal, and of which each member in the Association has been notified in writing.

Note: Rule 74(3) sets out how notice may be given to the association. It includes by post or by handing the notice to a member of the board.

(2) A member is taken to have resigned if –

(a) the member's annual subscription is more than 12 months in arrears; or

(b) where no annual subscription is payable –

(i) the Secretary has made a written request to the member to confirm that they wish to remain a member; and

(ii) the member has not, within 3 months after receiving that request, confirmed in writing that they wish to remain a member.

19. REGISTER OF MEMBERS

(1) The Secretary must keep and maintain a register of members that includes –

(a) for each current member –

(i) the member's name;

(ii) the address for notice last given by the member;

(iii) the email address last given by the member (if available); and

(iv) the date of becoming a member; and

(v) if the member is an associate member, a note to that effect; and

(vi) any other information determined by the Committee; and

(b) for each former member, the date of ceasing to be a member.

(2) Any member may, at a reasonable time and free of charge, inspect the register of members.

Note: Under section 59 of the Act, access to the personal information of a person recorded in the register of members may be restricted in certain circumstances. Section 58 of the Act provides that it is an offence to make improper use of information about a person obtained from the Register of Members.

Division 2 – Disciplinary action

20. GROUNDS FOR TAKING DISCIPLINARY ACTION

The Association may take disciplinary action against a member in accordance with this Division if it is determined that the member –

(a) has failed to comply with these Rules; or

(b) refuses to support the purposes of the Association; or

(c) has engaged in conduct prejudicial to the Association.

21. DISCIPLINARY SUBCOMMITTEE

(1) If the Board is satisfied that there are sufficient grounds for taking disciplinary action against a member, the Board must appoint a disciplinary subcommittee to hear the matter and determine what action, if any, to take against the member.

(2) Subject to subrule (3), the Board may appoint any person to a disciplinary subcommittee.

(3) A person must not be appointed to a disciplinary subcommittee if the person is biased in favour of or against the member concerned.

22. NOTICE TO MEMBER

(1) Before disciplinary action is taken against a member, the Secretary must give written notice to the member –

(a) stating that the Association proposes to take disciplinary action against the member; and

(b) stating the grounds for the proposed disciplinary action; and

(c) specifying the date, place and time of the meeting at which the disciplinary subcommittee intends to consider the disciplinary action (the disciplinary meeting); and

(d) advising the member that they may do one or both of the following –

(i) attend the disciplinary meeting and address the disciplinary subcommittee at that meeting;

(ii) give a written statement to the disciplinary subcommittee at any time before the disciplinary meeting; and

(e) setting out the member's appeal rights under rule 24.

(2) The notice must be given no earlier than 28 days, and no later than 14 days, before the disciplinary meeting is held.

23. DECISION OF SUBCOMMITTEE

(1) At the disciplinary meeting, the disciplinary subcommittee must –

(a) give the member an opportunity to be heard; and

(b) consider any written statement submitted by the member.

(2) After complying with subrule (1), the disciplinary subcommittee may vote to recommend to the Board –

(a) take no further action against the member; or

(b) subject to subrule (3) –

(i) reprimand the member; or

(ii) suspend the membership rights of the member for a specified period; or

(iii) expel the member from the Association.

(3) The disciplinary subcommittee may recommend to the Board to impose a penalty as prescribed in the Association By-Laws.

(4) The recommended suspension of membership rights or the expulsion of a member by the disciplinary subcommittee under this rule takes effect immediately upon approval by the Board.

24. APPEAL RIGHTS

(1) A member whose membership rights have been suspended or who has been expelled from the Association under rule 23 may give notice

to the effect that they wish to appeal against the suspension or expulsion.

(2) The notice must be in writing and given –

(a) to the disciplinary subcommittee immediately after the vote to recommend suspension or expulsion of the member is taken; or

(b) to the Secretary not later than 7 days after the vote.

(3) If a person has given notice under subrule (2), the Board must appoint at least 3 persons to an appeal subcommittee to consider the appeal.

(4) Subject to subrule (5), the Board may appoint any person to an appeal subcommittee.

(5) A person must not be appointed to an appeal subcommittee if the person –

(a) was appointed to the disciplinary subcommittee to hear and determine the matter of the member concerned; or

(b) has a personal interest in the dispute; or

(c) is biased in favour of or against the member concerned.

(6) The Board must convene a meeting of the appeal subcommittee (*the disciplinary appeal meeting*) as soon as practicable and no later than 21 days after the notice of the appeal is received.

(7) Notice of the disciplinary appeal meeting must be given to each member of the Association who is entitled to vote as soon as practicable and must –

(a) specify the date, time and place of the meeting; and

(b) state –

(i) the name of the member against whom the disciplinary action has been taken; and

(ii) the grounds for taking that action; and

(iii) that at the disciplinary appeal meeting the members present must vote on whether the decision to suspend or expel the person should be upheld or revoked.

25. CONDUCT OF DISCIPLINARY APPEAL MEETING

(1) At a disciplinary appeal meeting –

(a) no business other than the question of the appeal may be conducted; and

(b) the appeal subcommittee must state the grounds for suspending or expelling the member and the reasons for taking that action; and

(c) the member whose membership has been suspended or who has been expelled must be given an opportunity to be heard.

(2) After complying with subrule (1), the appeal subcommittee present and entitled to vote at the meeting must vote by secret ballot on the question of whether the decision to suspend or expel the person should be upheld or revoked.

(3) A member may not vote by proxy at the meeting.

(4) The decision is upheld if not less than three quarters of the members voting at the meeting vote in favour of the decision.

Division 3 – Grievance procedure

26. APPLICATION

(1) The grievance procedure set out in this Division applies to disputes under these Rules between –

(a) a member and another member;

(b) a member and the Board;

(c) a member and the Association.

(2) A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.

27. PARTIES MUST ATTEMPT TO RESOLVE THE DISPUTE

The parties to a dispute must attempt to resolve the dispute between themselves within 14 days of the dispute coming to the attention of each party.

28. APPOINTMENT OF MEDIATOR

(1) If the parties to a dispute are unable to resolve the dispute between themselves within the time required by rule 27, the parties must within 10 days –

(a) notify the Board of the dispute; and

(b) agree to or request the appointment of a mediator; and

(c) attempt in good faith to settle the dispute by mediation.

(2) The mediator must be –

(a) a person chosen by agreement between the parties; or

(b) in the absence of agreement –

(i) if the dispute is between a member and another member – a person appointed by the Board; or

(ii) if the dispute is between a member and the Board or the Association – a registered mediator.

Note This includes a registered mediator appointed or employed by the Dispute Settlement Centre of Victoria or accredited by the Victorian Bar.

(3) Subject to subrule (4), the Board may appoint any person as a mediator.

(4) A mediator appointed by the Board may be a member or former member of the Association but in any case must not be a person who –

(a) has a personal interest in the dispute; or

(b) is biased in favour of or against any party.

29. MEDIATION PROCESS

(1) The mediator to the dispute, in conducting the mediation, must –

(a) give each party every opportunity to be heard; and

(b) allow due consideration by all parties of any written statement submitted by any party; and

(c) ensure that natural justice is accorded to the parties throughout the mediation process.

(2) The mediator must not determine the dispute.

(3) Any costs of mediation are to be paid –

(a) if an agreement as to costs is reached between the parties – in accordance with that agreement; or

(b) if there is no such agreement – by the Board.

30. FAILURE TO RESOLVE DISPUTE BY MEDIATION

If the mediation process does not resolve the dispute, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

PART 4 – General Meetings of the Association

31. ANNUAL GENERAL MEETINGS

(1) The Board must convene an annual general meeting of the Association to be held within 5 months after the end of each financial year.

(2) Despite subrule (1), the Association may hold its first annual general meeting at any time within 18 months after its incorporation.

(3) The Board may determine the date, time and place of the annual general meeting.

(4) The ordinary business of the annual general meeting is as follows –

(a) to confirm the minutes of the previous annual general meeting and of any special general meeting held since then;

(b) to receive and consider –

(i) the annual report of the Board on the activities of the Association during the preceding financial year; and

(ii) the financial statements of the Association for the preceding financial year submitted by the Board in accordance with Part 7 of the Act;

(c) to elect the members of the Board;

(d) to confirm or vary the amounts (if any) of the annual subscription and joining fee.

(5) The annual general meeting may also conduct any other business of which notice has been given in accordance with these Rules.

32. SPECIAL GENERAL MEETINGS

(1) Any general meeting of the Association, other than an annual general meeting or a disciplinary appeal meeting, is a special general meeting.

(2) The Board may convene a special general meeting whenever it thinks fit.

(3) No business other than that set out in the notice under rule 34 may be conducted at the meeting.

Note: General business may be considered at the meeting if it is included as an item for consideration in the notice under rule 34 and the majority of members at the meeting agree.

33. SPECIAL GENERAL MEETING HELD AT REQUEST OF MEMBERS

(1) The Board must convene a special general meeting if a request to do so is made in accordance with subrule (2) by at least10 member delegates of the Association who are entitled to vote.

(2) A request for a special general meeting must –

(a) be in writing; and

(b) state the business to be considered at the meeting and any resolutions to be proposed; and

(c) include the names and signatures of the member's delegate(s) requesting the meeting; and

(d) be given to the Secretary.

(3) If the Board does not convene a special general meeting within one month after the date on which the request is made, the members making the request (or any of them) may convene the special general meeting.

(4) A special general meeting convened by members under subrule (3) –

(a) must be held within 3 months after the date on which the original request was made; and

(b) may only consider the business stated in that request.

(5) The Association must reimburse all reasonable expenses incurred by the members convening a special general meeting under subrule (3).

34. NOTICE OF GENERAL MEETINGS

(1) The Secretary (or, in the case of a special general meeting convened under rule 33(3), the members convening the meeting) must give to each member of the Association –

(a) at least 21 days' notice of a general meeting if a special resolution is to be proposed at the meeting; or

(b) at least 14 days' notice of a general meeting in any other case.

(2) The notice must –

(a) specify the date, time and place of the meeting; and

(b) indicate the general nature of each item of business to be considered at the meeting; and

(c) if a special resolution is to be proposed –

(i) state in full the proposed resolution; and

(ii) state the intention to propose the resolution as a special resolution; and

(d) comply with rule 35(6).

(3) This rule does not apply to a disciplinary appeal meeting.

Note: Rule 24(4) sets out the requirements for notice of a disciplinary appeal meeting.

35. PROXIES

(1) A member may appoint another delegate as his or her proxy to vote and speak on his or her behalf at a general meeting other than at a disciplinary appeal meeting.

(2) The appointment of a proxy must be in writing and signed on behalf of the member making the appointment.

(3) The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf, otherwise the proxy may vote on behalf of the member in any atter as he or she sees fit.

(4) The appointment of a proxy vote is limited to one proxy vote per member entitled to vote per meeting.

(5) If the Board has approved a form for the appointment of a proxy, the member may use any other form that clearly identifies the person appointed as the member's proxy and that has been signed by the member.

(6) Notice of a general meeting given to a member under rule 34 must –

(a) state that the member may appoint another delegate as a proxy for the meeting; and

(b) include a copy of any form that the Board has approved for the appointment of a proxy.

(7) A form appointing a proxy must be given to the Chairperson of the meeting before or at the commencement of the meeting.

(8) A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association no later than 24 hours before the commencement of the meeting.

36. USE OF TECHNOLOGY

(1) A general meeting may be held and members may take part by the use of technology that allows members to clearly and simultaneously communicate with each other participating member.

(2) For the purposes of this Part, a member delegate(s) participating in a general meeting as permitted under subrule (1) is taken to be present at the meeting and, if the member delegate(s) votes at the meeting, is taken to have voted in person.

37. QUORUM AT GENERAL MEETINGS

(1) No business may be conducted at a general meeting unless a quorum of member delegate(s) is present.

(2) The quorum for a general meeting is the presence (physically, by proxy or as allowed under rule 36) of 10 member delegate(s) entitled to vote.

(3) If a quorum is not present within 30 minutes after the notified commencement time of a general meeting –

(a) in the case of a meeting convened by, or at the request of, members under rule 33 – the meeting must be dissolved;

Note: If a meeting convened by, or at the request of, members is dissolved under this subrule, the business that was to have been considered at the meeting is taken to have been dealt with. If members wish to have the business reconsidered at another special meeting, the members must make a new request under rule 33.

(b) in any other case –

(i) the meeting must be adjourned to a date not more than 21 days after the adjournment; and

(ii) notice of the date, time and place to which the meeting is adjourned must be given at the meeting and confirmed by written notice given to all members as soon as practicable after the meeting.

(4) If a quorum is not present within 30 minutes after the time to which a general meeting has been adjourned under subrule (3)(b), the member delegates present at the meeting (if not fewer than 6) may proceed with the business of the meeting as if a quorum were present.

38. ADJOURNMENT OF GENERAL MEETING

(1) The Chairperson of a general meeting at which a quorum is present may, with the consent of a majority of member delegates present at the meeting, adjourn the meeting to another ime at the same place or at another place.

(2) Without limiting subrule (1), a meeting may be adjourned –

(a) if there is insufficient time to deal with the business at hand; or

(b) to give the member delegates more time to consider an item of business.

Example: The member delegates may wish to have more time to examine the financial statements submitted by the Board at an annual general meeting.

(3) No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.

(4) Notice of the adjournment of a meeting under this rule is not required unless the meeting is adjourned for 14 days or more, in which case notice of the meeting must be given in accordance with rule 34.

39. VOTING AT GENERAL MEETING

(1) On any question arising at a general meeting –

(a) subject to subrule (3), each member delegate who is entitled to vote has one vote; and

(b) member delegate(s) may vote personally or by proxy; and

(c) except in the case of a special resolution, the question must be decided on a majority of votes.

(2) If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

(3) If the question is whether or not to confirm the minutes of a previous meeting, only member delegate(s) who were present at that meeting may vote.

(4) This rule does not apply to a vote at a disciplinary appeal meeting conducted under rule 25.

(5) Member delegate(s) are not entitled to vote at a general meeting unless all moneys that are due and payable by the member of the Association have been paid, other than the amount of the annual subscription payable in respect of the current financial year.

40. SPECIAL RESOLUTIONS

A special resolution is passed if not less than three quarters of the member delegates oting at a general meeting (whether in person or by proxy) vote in favour of the resolution.

Note: In addition to certain matters specified in the Act, a special resolution is required –

(a) to remove a board member from office ;

(b) to alter these Rules, including changing the name or any of the purposes of the Association.

41. DETERMINING WHETHER RESOLUTION CARRIED

(1) Subject to subsection (2), the Chairperson of a general meeting may, on the basis of a show of hands, declare that a resolution has been –

(a) carried; or

(b) carried unanimously; or

(c) carried by a particular majority; or

(d) lost –

and an entry to that effect in the minutes of the meeting is conclusive proof of that fact.

(2) If a poll (where votes are cast in writing) is demanded by six or more member delegate(s) on any question –

(a) the poll must be taken at the meeting in the manner determined by the Chairperson of the meeting; and

(b) the Chairperson must declare the result of the resolution on the basis of the poll.

(3) A poll demanded on the election of the Chairperson or on a question of an adjournment must be taken immediately.

(4) A poll demanded on any other question must be taken before the close of the meeting at a time determined by the Chairperson.

42. MINUTES OF GENERAL MEETING

(1) The Board must ensure that minutes are taken and kept of each general meeting.

(2) The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.

(3) In addition, the minutes of each annual general meeting must include –

(a) the names of the member delegate(s) attending the meeting; and

(b) proxy forms given to the Chairperson of the meeting under rule 35(7); and

(c) the financial statements submitted to the members in accordance with rule 31(4)(b)(ii); and

(d) the certificate signed by two Board members certifying that the financial statements give a true and fair view of the financial position and performance of the Association; and

(e) any audited accounts and auditor's report or report of a review accompanying the financial statements that are required under the Act.

PART 5 – Board of Management

Division 1 – Powers of Board

43. ROLE AND POWERS

(1) The business of the Association must be managed by or under the direction of a Board of Management

(2) The Board may exercise all the powers of the Association except those powers that these Rules or the Act require to be exercised by general meetings of the members of the Association.

(3) The Board may –

(a) appoint and remove staff;

(b) establish subcommittees consisting of member delegates with terms of reference it considers appropriate.

44. DELEGATION

(1) The Board may delegate to a member of the Board, a subcommittee or staff, any of its powers and functions other than –

(a) this power of delegation; or

(b) a duty imposed on the Board by the Act or any other law.

(2) The delegation must be in writing and may be subject to the conditions and limitations the Board considers appropriate.

(3) The Board may, in writing, revoke a delegation wholly or in part.

Division 2 – Composition of Board of Management and duties of members

45. COMPOSITION OF BOARD OF MANAGEMENT

(1) The Board consists of –

(a) a maximum of six (6) Board members, each of whom shall be elected at an Annual General Meeting.

(b) up to three (3) other Board members, which may be appointed by the elected Board members for a specific purpose identified by the Board..

(2) There shall be such office bearers as the league shall determine and unless or until the Board determines otherwise the office bearers shall be;

i. Chairperson
ii. Deputy Chairperson
iii. Secretary
iv. Treasurer

These positions shall be appointed by the Board from amongst the Board members as soon as practicable after each Annual General Meeting. The appointees will hold the positions until the conclusion of the next Annual General Meeting following their appointment. Board members may be reappointed to executive positions. The Board may appoint an ex-officio Executive Officer under any terms and conditions it resolves.

(3) Board members, either elected or appointed, are excluded from holding any committee position within a member of the association.

46. GENERAL DUTIES

(1) As soon as practicable after being elected or appointed to the Board, each Board member must become familiar with these Rules and the Act.

(2) The Board is collectively responsible for ensuring that the Association complies with the Act and that individual members of the Board comply with these Rules.

(3) Board members must exercise their powers and discharge their duties with reasonable care and diligence.

(4) Board members must exercise their powers and discharge their duties –

(a) in good faith in the best interests of the Association; and

(b) for a proper purpose.

(5) Board members and former Board members must not make improper use of –

(a) their position; or

(b) information acquired by virtue of holding their position –

so as to gain an advantage for themselves or any other person or to cause detriment to the Association.

Note: See also Division 3 of Part 6 of the Act which sets out the general duties of the office holders of an incorporated association.

(6) In addition to any duties imposed by these Rules, a Board member must perform any other duties imposed from time to time by resolution at a general meeting.

47. BOARD CHAIR AND DEPUTY CHAIR

(1) Subject to subrule (2), the Board Chair or, in the Board Chair's absence, the Deputy Chair is the Chairperson for any general meetings and for any Board meetings.

(2) If the Board Chair and the Deputy Chair are both absent, or are unable to preside, the Chairperson of the meeting must be –

(a) in the case of a general meeting – a member elected by the other members present; or

(b) in the case of a Board meeting – a Board member elected by the other Board members present.

48. SECRETARY

(1) The Secretary must perform any duty or function required under the Act to be performed by the secretary of an incorporated association.

Example: Under the Act, the secretary of an incorporated association is responsible for lodging documents of the association with the Registrar.

(2) The Secretary must –

(a) maintain the register of members in accordance with rule 19; and

(b) keep custody of the common seal (if any) of the Association and, except for the financial records referred to in rule 70(3), all books, documents and securities of the Association in accordance with rules 72 and 75; and

(c) subject to the Act and these Rules, provide members with access to the register of members, the minutes of general meetings and other books and documents; and

(d) perform any other duty or function imposed on the Secretary by these Rules.

(3) The Secretary must give to the Registrar notice of his or her appointment within 14 days after the appointment.

49. TREASURER

(1) The Treasurer or delegated representative must –

(a) receive all moneys paid to or received by the Association and issue receipts for those moneys in the name of the Association; and

(b) ensure that all moneys received are paid into the account of the Association within a reasonable period of time as determined by the Board; and

(c) make any payments authorised by the Board or by a general meeting of the Association from the Association's funds; and

(d) ensure cheques are signed by at least 2 Board members.

(2) The Treasurer or delegated representative must –

(a) ensure that the financial records of the Association are kept in accordance with the Act; and

(b) coordinate the preparation of the financial statements of the Association and their certification by the Board prior to their submission to the annual general meeting of the Association.

(3) The Treasurer must ensure that at least one other Board member has access to the accounts and financial records of the Association.

Division 3 – Election of Board members and tenure of office

50. WHO IS ELIGIBLE TO BE A BOARD MEMBER

A person is eligible to be elected or appointed as a Board member if the member –

(a) is 18 years or over; and

(b) is entitled to vote at a general meeting.

51. POSITIONS TO BE DECLARED VACANT

(1) This rule applies to –

(a) the first annual general meeting of the Association after its incorporation; or

(b) any subsequent annual general meeting of the Association, after the annual report and financial statements of the Association have been received.

(2) The Chairperson of the meeting must declare all designated positions on the Board vacant and hold elections for those positions in accordance with rules 52 to 55.

52. NOMINATIONS

(1) Prior to the election of each position, the Chairperson of the meeting must call for nominations to fill that position.

(2) An eligible person may –

(a) nominate himself or herself; or

(b) with the person's consent, be nominated by a member.

(3) An eligible person who is nominated for a position and fails to be elected to that position may be nominated for any other position for which an election is yet to be held.

53. ELECTION OF BOARD MEMBERS

(1) A single election may be held to fill the designated board positions for that year.

(2) If the number of eligible people nominated for the position of Board member is less than or equal to the number to be elected, the Chairperson of the meeting must declare each of those people to be elected to the position.

(3) If the number of eligible people nominated exceeds the number to be elected, a ballot must be held in accordance with rule 54.

(4) At the first meeting following the Annual General Meeting, the Board members will elect, from within, a Board member to fill any vacancy that exists within the association's executive.

54. BALLOT

(1) If a ballot is required for the election for a position, the Chairperson of the meeting must appoint a member representative to act as returning officer to conduct the ballot.

(2) The returning officer must not be a nominated candidate for the position.

(3) Before the ballot is taken, each candidate may make a short speech in support of his or her election.

(4) The election must be by secret ballot.

(5) The returning officer must give a blank piece of paper to –

(a) each member representative present in person; and

(b) each proxy appointed by a member.

Example: If a member has been appointed the proxy of 5 other members, the member must be given 6 ballot papers—one for the member and one each for the other members.

(6) If the ballot is for a single position, the voter must write on the ballot paper the name ofthe candidate for whom they wish to vote.

(7) If the ballot is for more than one position –

(a) the voter must write on the ballot paper the name of each candidate for whom they wish to vote;

(b) the voter must not write the names of more candidates than the number to be elected.

(8) Ballot papers that do not comply with subrule (7)(b) are not to be counted.

(9) Each ballot paper on which the name of a candidate has been written counts as one vote for that candidate.

(10) The returning officer must declare elected the candidate or, in the case of an election for more than one position, the candidates who received the most votes.

(11) If the returning officer is unable to declare the result of an election under subrule (10) because 2 or more candidates received the same number of votes, the returning officer must –

(a) conduct a further election for the position in accordance with subrules (4) to (10) to decide which of those candidates is to be elected; or

(b) with the agreement of those candidates, decide by lot which of them is to be elected.

Examples: The choice of candidate may be decided by the toss of a coin, drawing straws or drawing a name out of a hat.

55. TERM OF OFFICE

(1) Subject to subrule (3) and rule 57, each Board member holds office for a period of three (3) years.

(2) The election of Board members will be staggered over a three (3) year period to protect the intellectual property of the Association. Two (2) Board members will be elected in the first year. A second group of two (2) Board members elected in the second year and the final group of two (2) Board members elected in the third year.

(3) A Board member may be re-elected.

(4) A general meeting of the Association may –

(a) by special resolution remove an elected Board member from office; and

(b) elect an eligible person of the Association to fill the vacant position in accordance ith this Division.

(5) An elected Board member who is the subject of a proposed special resolution under subrule (4)(a) may make representations in writing to the Secretary or Board Chair of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.

(6) The Secretary or the Board Chair may give a copy of the representations to each member of the Association or, if they are not so given, the Board member may require that they be read out at the meeting at which the special resolution is to be proposed.

(7) Appointed Board members can serve a maximum of a three (3) year term.

(8) Appointed Board members are eligible for re-appointment by the Board.

56. VACATION OF OFFICE

(1) A Board member may resign from the Board by written notice addressed to the Board of Management.

(2) A person ceases to be a Board member if he or she –

(a) ceases to be a member of the Association; or

(b) fails to attend 3 consecutive Board meetings (other than special or urgent Board meetings) without leave of absence under rule 67; or

(c) otherwise ceases to be a Board member by operation of section 78 of the Act.

Note: A Board member may not hold the office of secretary if they do not reside in Australia.

57. FILLING CASUAL VACANCIES

(1) The Board of Management may appoint an eligible member of the Association to fill a position on the Board that –

(a) has become vacant under rule 56; or

(b) was not filled by election at the last annual general meeting.

(2) If the position of Secretary becomes vacant, the Board must appoint a member to the position within 14 days after the vacancy arises.

(3) Rule 55 applies to any Board member appointed by the Board under subrule (1) or (2).

(4) The Board of Management may continue to act despite any vacancy in its membership.

(5) Any vacant position casually filled by the Board must be elected by the members at the next Annual General Meeting following the appointment. The elected period will be the remaining term of office for the casual vacancy.

(6) For the sole purpose of these Rules, vacant Board appointed positions are not considered casual vacancies.

Division 4 – Meetings of Board of Management

58. MEETINGS OF BOARD OF MANAGEMENT

(1) The Board must meet at least 4 times in each year at the dates, times and places determined by the Board.

(2) The date, time and place of the first Board meeting must be determined by the members of the Board as soon as practicable after the annual general meeting of the Association at which the members of the Board were elected.

(3) Special Board meetings may be convened by the Board Chair or by any 5 members of the Committee.

59. NOTICE OF MEETINGS

(1) Notice of each Board meeting must be given to each Board member no later than 7 days before the date of the meeting.

(2) Notice may be given of more than one Board meeting at the same time.

(3) The notice must state the date, time and place of the meeting.

(4) If a special Board meeting is convened, the notice must include the general nature of the business to be conducted.

(5) The only business that may be conducted at the meeting is the business for which the meeting is convened.

60. URGENT MEETINGS

(1) In cases of urgency, a meeting can be held without notice being given in accordance with rule 59 provided that as much notice as practicable is given to each Board member by the quickest means practicable.

(2) Any resolution made at the meeting must be passed by an absolute majority of the Board.

(3) The only business that may be conducted at an urgent meeting is the business for which the meeting is convened.

61. PROCEDURE AND ORDER OF BUSINESS

(1) The procedure to be followed at a meeting of a Board must be determined from time to time by the Board.

(2) The order of business may be determined by the Board members present at the meeting.

62. USE OF TECHNOLOGY

(1) A Board meeting may be held by the use of technology that allows committee members to clearly and simultaneously communicate with each other participating member.

(2) For the purposes of this Part, a Board member participating in a Board meeting as permitted under subrule (1) is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

63. QUORUM

(1) No business may be conducted at a Board meeting unless a quorum is present.

(2) The quorum for a Board meeting is the presence (in person or as allowed under rule 62) of a majority of the Board members holding office.

(3) If a quorum is not present within 30 minutes after the notified commencement time of a Board meeting –

(a) in the case of a special meeting – the meeting lapses;

(b) in any other case – the meeting must be adjourned to a date no later than 14 days after the adjournment and notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 59.

64. VOTING

(1) On any question arising at a Board meeting, each Board member present at the meetinghas one vote.

(2) A motion is carried if a majority of Board members present at the meeting vote in favour of the motion.

(3) Subrule (2) does not apply to any motion or question which is required by these Rules to be passed by an absolute majority of the Board.

(4) If votes are divided equally on a question, the Chairperson of the meeting has a second or casting vote.

(5) Voting by proxy is not permitted.

65. CONFLICT OF INTEREST

(1) A Board member who has a material personal interest in a matter being considered at a Board meeting must disclose the nature and extent of that interest to the Board.

(2) The Board member –

(a) must not be present while the matter is being considered at the meeting; and

(b) must not vote on the matter.

Note: Under section 81(3) of the Act, if there are insufficient Board members to form a quorum because a member who has a material personal interest is disqualified from voting on a matter, a general meeting may be called to deal with the matter.

(3) This rule does not apply to a material personal interest –

(a) that exists only because the Board member belongs to a class of persons for whose benefit the Association is established; or

(b) that the Board member has in common with all, or a substantial proportion of, the members of the Association.

(4) The Board must keep a conflict of interest register.

(5) The conflict of interest register must record the following –

(a) the name and position of the member who has disclosed a material personal interest;

(b) a description of the nature and extent of that interest;

(c) a management plan documenting actions required to mitigate the conflict.

66. MINUTES OF MEETING

(1) The Board must ensure that minutes are taken and kept of each Board meeting.

(2) The minutes must record the following –

(a) the names of the Board members in attendance at the meeting;

(b) the business considered at the meeting;

(c) any resolution on which a vote is taken and the result of the vote;

(d) any material personal interest disclosed under rule 65.

67. LEAVE OF ABSENCE

(1) The Board may grant a Board member leave of absence from Board meetings for a period not exceeding 3 months.

(2) The Board must not grant leave of absence retrospectively unless it is satisfied that it was not feasible for the Board member to seek the leave in advance.

PART 6 – Financial Matters

68. SOURCE OF FUNDS

The funds of the Association may be derived from joining fees, annual subscriptions, donations, fund-raising activities, grants, interest and any other sources approved by the Board.

69. MANAGEMENT OF FUNDS

(1) The Association must open an account with a financial institution from which all expenditure of the Association is made and into which all of the Association's revenue is deposited.

(2) Subject to any restrictions imposed by a general meeting of the Association, the Board may approve expenditure on behalf of the Association.

(3) The Board may authorise the Treasurer to expend funds on behalf of the Association (including by electronic funds transfer) up to a specified limit without requiring approval from the Board for each item on which the funds are expended.

(4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by 2 Board members.

(5) All funds of the Association must be deposited into the financial account of the Association within a reasonable period of time, as determined by the Board.

(6) With the approval of the Board, the Treasurer may maintain a cash float provided that all money paid from or paid into the float is accurately recorded at the time of the transaction.

70. FINANCIAL RECORDS

(1) The Association must keep financial records that –

(a) correctly record and explain its transactions, financial position and performance; and

(b) enable financial statements to be prepared as required by the Act.

(2) The Association must retain the financial records for 7 years after the transactions covered by the records are completed.

(3) The Treasurer must keep in his or her custody, or under his or her control –

(a) the financial records for the current financial year; and

(b) any other financial records as authorised by the Board.

71. FINANCIAL STATEMENTS

(1) For each financial year, the Board must ensure that the requirements under the Act relating to the financial statements of the Association are met.

(2) Without limiting subrule (1), those requirements include –

(a) the preparation of the financial statements;

(b) if required, the review or auditing of the financial statements;

(c) the certification of the financial statements by the Board;

(d) the submission of the financial statements to the annual general meeting of the Association;

(e) the lodgement with the Registrar of the financial statements and accompanying reports, certificates, statements and fee.

72. AUDIT

(1) An auditor or auditors shall be duly appointed at the Annual General Meeting and will remain in office until the conclusion of the next Annual General Meeting next.

(2) The accounts of Loddon Valley Football Netball League shall be examined and the correctness of the profit and loss accounts and balance sheets ascertained by an auditor or auditors at least once in every financial year.

PART 7 – General Matters

73. COMMON SEAL

(1) The Association may have a common seal.

(2) If the Association has a common seal –

(a) the name of the Association must appear in legible characters on the common seal;

(b) a document may only be sealed with the common seal by the authority of the Board and the sealing must be witnessed by the signatures of two Board members;

(c) the common seal must be kept in the custody of the Secretary.

74. REGISTERED ADDRESS

The registered address of the Association is –

(a) the address determined from time to time by resolution of the Board; or

(b) if the Board has not determined an address to be the registered address – the postal address of the Secretary.

75. NOTICE REQUIREMENTS

(1) Any notice required to be given to a member or a Board member under these Rules may be given –

(a) by handing the notice to the member personally; or

(b) by sending it by post to the member at the address recorded for the member on the register of members; or

(c) by email or facsimile transmission.

(2) Subrule (1) does not apply to notice given under rule 60.

(3) Any notice required to be given to the Association or the Board may be given –

(a) by handing the notice to a member of the Board; or

(b) by sending the notice by post to the registered address; or

(c) by leaving the notice at the registered address; or

(d) if the Board determines that it is appropriate in the circumstances –

(i) by email to the email address of the Association or the Secretary; or

(ii) by facsimile transmission to the facsimile number of the Association.

76. CUSTODY AND INSPECTION OF BOOKS AND RECORDS

(1) Members may on request in writing to the Board, inspect free of charge –

(a) the register of members;

(b) the minutes of general meetings;

(c) subject to subrule (2), the financial records, books, securities and any other relevant document of the Association, including minutes of Board meetings.

Note: See note following rule 19 for details of access to the register of members.

(2) The Board may refuse to permit a member or their delegated representative to inspect records of the Association that relate to confidential matters such as; Board meeting minutes, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the Association.

(3) Any requests to inspect under subrule (2) must be in writing to the Board stipulating the reasons for such a request.

(4) The Board must on request make copies of these rules available to members and applicants for membership free of charge.

(5) Subject to subrule (2), a member may make a copy of any of the other records of the Association referred to in this rule and the Association may charge a reasonable fee for provision of a copy of such a record.

(6) For purposes of this rule –

relevant documents means the records and other documents, however compiled, recorded or stored, that relate to the incorporation and management of the Association and includes the following –

(a) its membership records;

(b) its financial statements;

(c) its financial records;

(d) records and documents relating to transactions, dealings, business or property of the Association.

77. WINDING UP AND CANCELLATION

(1) The Association may be wound up voluntarily by special resolution.

(2) In the event of the winding up or the cancellation of the incorporation of the Association, the surplus assets of the Association must not be distributed to any members or former members of the Association.

(3) Subject to the Act and any court order made under section 133 of the Act, the surplus assets must be given to a body that has similar purposes to the Association and which is not carried on for the profit or gain of its individual members.

(4) The body to which the surplus assets are to be given must be decided by special resolution.

78. ALTERATION OF RULES

These Rules may only be altered by special resolution of a general meeting of the Association.

Note: An alteration of these Rules does not take effect unless or until it is approved by the Registrar. If these Rules (other than rule 1, 2 or 3) are altered, the Association is taken to have adopted its own rules, not the model rules.

LODDON VALLEY FOOTBALL NETBALL LEAGUE

A GRADE NETBALL PREMIERS

1956	Inglewood	1980	B/L Serpentine	2004	Mitiamo
1957		1981	Inglewood	2005	Mitiamo
1958		1982	Mitiamo	2006	Pyramid Hill
1959	Calivil	1983	Mitiamo	2007	Pyramid Hill
1960	B/L Serpentine	1984	B/L Serpentine	2008	YCW
1961	B/L Serpentine	1985	Mitiamo	2009	YCW
1962	Calivil	1986	YCW	2010	YCW
1963	B/L Serpentine	1987	Inglewood	2011	Bridgewater
1964	Korong Vale	1988	YCW	2012	Mitiamo
1965	Korong Vale	1989	YCW	2013	YCW
1966	Mitiamo	1990	Marong	2014	Calivil United
1967	Bridgewater	1991	B/L Serpentine	2015	Pyramid Hill
1968	Newbridge	1992	Marong	2016	Newbridge
1969	Calivil	1993	Calivil	2017	Pyramid Hill
1970	Yarrawalla	1994	Inglewood	2018	Bridgewater
1971	Bridgewater	1995	Bridgewater	2019	Mitiamo
1972	Bridgewater	1996	Mitiamo	2020	Covid-19
1973	Calivil	1997	Mitiamo	2021	Covid-19
1974	B/L Serpentine	1998	Mitiamo	2022	MGYCW
1975	B/L Serpentine	1999	YCW	2023	MGCYW
1976	B/L Serpentine	2000	YCW	2024	Mitiamo
1977	Inglewood	2001	YCW	2025	Mitiamo
1978	B/L Serpentine	2002	Mitiamo		
1979	Bridgewater	2003	Mitiamo		

LVFNL LIFE MEMBERS

Mr H. Sloan*	Inglewood	1958
Mr H.T. Collins*	Bridgewater	1983
Mrs Marj Smith*	Yarrawalla	1984
Mr R.F. Pickles*	Yarrawalla	1986
Mr J. Forbes (OAM)*	Mitiamo	1988
Mr G. Hamilton*	Newbridge	1990
Mr A. Marlow*	Mitiamo	1990
Miss Pam Collins*	Bridgewater	1990
Mrs Melva Matthews	Korong Vale	1991
Mr F. Holland*	B/L Serpentine	1995
Mrs Joy Lawry	Mitiamo	1995
Mrs Joan Tuohey	B/L Serpentine	1995
Mr B. Tuohey	B/L Serpentine	1998
Mrs Deidre Bouwmeester	Bridgewater	1998
Mrs Bev Wild	Calivil United	2000
Mrs Glenda Thomas	Mitiamo	2001
Mr J. Boyd	Calivil United	2003
Mr K. Hynes	Mitiamo	2004
Mr D. Young	Bridgewater	2010
Mrs Colleen Rogers	Marong	2016
Mr Brian Gladman	B/L Serpentine	2017
Mrs Laura Naughton	LVFNL	2025

*denotes deceased member

Community Bank
Inglewood
Bendigo Bank

ALLSTONE ASQ QUARRIES



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